

**RSVP Required**  
**2012 Shipped Semen Procedures**

**Remaining Paper Work Required:**

Please mail in (or fax) any remaining paperwork, i.e. contract, registration papers, pre-breeding veterinary reports, etc. as per the contract as soon as possible. This must be received at the address below ahead of your required semen request. **PLEASE! Provide a copy of this page to your veterinarian.**

**Payment of Stud Fee Balance, Chute Fee or Shipped Semen Charges (If Applicable):**

The balance of the stud fee due and/or any semen shipping charges are due prior to shipment of semen. Checks should be made and payable to "Anne Flessner" and mailed to address listed below. All shipped semen charges are to be paid to Pacific Crest Equine.

**Please Contact Stallion Owner Directly for Ordering Semen:**

For RSVP Required, semen is available via Fed-Ex. or Counter-to-Counter\*. **We prefer that semen be ordered by phone.** If you email the notification, you must also leave us a phone message.

**PLEASE! We need 24 hour notice. You must advise us by 2pm THE DAY BEFORE semen is to be required to ship!**

Breeding/Collection/Shipping days are: Monday/Wednesday/Friday.

Orders for shipped semen will be processed in the order in which they are received. If you need to cancel an order - call and advise us as soon as possible. Orders are considered confirmed with 24 Hour Notice - Mare Owner may be liable for shipping charges if we have already processed the order when you call in a cancellation.

SPECIAL NOTE TO CANADIAN CUSTOMERS: Saturday deliveries via Fed-Ex or Airline are extremely difficult from the U.S. into Canada due to the airline schedules and that of the customs office. There are many locations in Canada that do not offer customs service on the weekend. PLEASE work with your vet to try and "time" the mare's ovulation for earlier in the week. Additional charges do apply: Canadian Documentation Fee and Fed-Ex additional Fee is \$100.00, Canadian Documentation Fee for Customer Pick Up or CTC shipments is \$15.00, non-returnable Disposable Shipping Container is used whenever possible at a cost of \$38.00 each.

**Valley Oaks Quarter Horses Contact Information:**

Valley Oaks Quarter Horses, Anne Flessner 20762 Elgin Avenue Lemoore, CA 93245

Website: [www.valleyoaksqh.com](http://www.valleyoaksqh.com) PH: 559-816-6414 Fax: 952-556-9411

**Information Required When Ordering Semen:**

PLEASE IDENTIFY: 1) the Mare Owners name 2) Name of mare(s) to be bred 3) Re-Confirm the name/address/city/state including zip code to which the semen is to be sent 4) Advise the date required for semen to arrive 5) Advise if Counter to Counter or Next Day Fed-Ex service is required 6) Please leave your name and a phone number where you may be reached in case of questions.

Also, we will confirm your shipment - advise how (i.e. phone/ e-mail) we may confirm the shipment and to whom to confirm the shipment to. **PLEASE**, if you are leaving a phone message - speak slowly and spell any words that may be difficult to retrieve via message so that we get your address and information correctly.

**Shipped Semen Fees:**

For shipments via Fed-Ex, UPS next day delivery the charge is \$275.00 each and Counter-to-Counter is \$400.00. In 2012, a Fuel Surcharge Fee may apply to Fed-Ex or CTC shipments. Other charges may apply as per contract.